



# **FORWARD PLAN**

**14 October 2024 - 14 October 2025**

**Produced By:**

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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate  
Emergency

**Meeting Date:** 15/10/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan 2024-2025

**Description:** This report seeks approval for the council's Food Service Plan for 2023-24 in compliance with the requirements of the Food Law Code of Practice. The Executive Member will be asked to approve the report and in doing so provide the appropriate Member oversight of the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Matthew Pawson, Public Protection Manager (Investigations and Compliance)

Matthew.Pawson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** N/A – the plan accords with the specific guidelines prescribed in the Food Law Code of Practice

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/08/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate Emergency

**Meeting Date:** 15/10/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Green Streets tree planting proposals 2024/25.

**Description:** Purpose of report: In 2022, officers undertook an opportunity mapping exercise (with the help of external consultant landscape architects) to find suitable sites for new tree planting within York's urban areas.  
The Council Plan contains a commitment plant 4,000 trees within York's urban area in response to the declared climate and nature emergencies.  
Thirteen sites were planted in 2023/24 with c2,500 trees putting the council well on the way to achieving its goal. These sites were fully funded by external grant, including 3yrs maintenance.  
A further 47 sites, mainly council owned land, are now being considered for planting in 2024/25.

The report seeks in-principle approval to progress these sites towards delivery subject to relevant external consultation and successful external funding bid.

The action date for this item has been changed to 15 October 2024 as we are awaiting a final report from our consultants on site suitability and potential constraints which will need to be reviewed and consulted on internally. This report will be submitted on 30 August, which would not allow us to meet the deadline for publishing papers ahead of the Executive Member Decision Session on 17 September 2024.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Emergency

**Lead Director:**

Interim Director of City Development

**Contact Details:**

Shaun Gibbons, Head of Carbon Reduction, Paul McCabe

shaun.gibbons@york.gov.uk, paul.mccabe@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The majority of the sites were identified following a 'call for sites' in 2022, followed by detailed feasibility assessment.

Internal consultation has been held with CYC archaeology, ecology, arboralist, Public Realm, Highway Assets and Regulation.

Approved sites will be subject to external consultation where required.

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Economy and Culture

**Meeting Date:** 22/10/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Strategic Plan 2024-2025

**Description:** To agree the strategic priorities for the coming year as part of our governance to meet Ofsted requirements and the scrutiny of oversight from our executive member. The Executive Member will be asked to approve our strategic aims for the year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Director of Housing and Communities

**Contact Details:** Angela Padfield, Head of York Learning

angela.padfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The strategic plan is based on already approved strategies and the accountability agreement which has also already been approved. Therefore there is no need for further consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 12/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of the House of Multiple Occupancy (HMO) Parking Permit

**Description:** Purpose of report: The report will review the impact of National Legislation to changes to licensing powers for HMO properties. The changes have seen an expansion of the licensing programme to include HMO's with 3 & 4 residents.

The Executive Member will be asked: To consider the impact on the residents parking scheme that the increase in HMO properties would have, as there is not a limit on the number of HMO permits that are available per property and some zones do not allow the permits.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** No consultation has been undertaken but if a change to the permit is approved, this will initiate a statutory consultation process to amend the Traffic Regulation Order.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 12/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Walker Lane Wheldrake one-way street proposal

**Description:** Purpose of report: The report will consider the post public consultation request for alterations to traffic management in Walker Lane Wheldrake and offer local resident preferences and an Officer recommendation for the potential outcome.

The Executive Member will be asked: To approve a post consultation decision from the potential two options, or whether to take no further action.

**Wards Affected:** Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultees: Has included Ward Cllrs, the Parish Council and Residents of all immediately affected Properties adjacent to Walker Lane.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 13/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposal to Introduce a citywide Public Space Protection Order (PSPO) to cover: Street Urination & Defecation, Dog Fouling & Control

**Description:** Purpose of Report:

- To seek agreement in principle for introduction of the PSPO.
- To provide the rationale and evidence base for the request.
- To seek approval to progress to the consultation stage of the PSPO implementation procedure.

The Executive Member will be asked to:

- Agree in principle to the introduction of the PSPO.
- Approve progress to the consultation stage of the implementation procedure.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Tanya Lyon

tanya.lyon@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** If the Executive Member approves progression to the consultation stage. This will include: Public 28-day survey on the CYC website, and consultation with the individuals/organisations listed.

**Consultees:** Chief Constable, North Yorkshire Police  
Deputy Mayor (OPFCC)  
Ward & Parish Councillors  
Community representatives  
Local dog owner-related organisations

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 2

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 04/11/24  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 2

### Call-In

If this item is called-in, it will be considered by the      02/12/24  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Care Experience as a Protected Characteristic

**Description:** This report recommends that the local authority ensures people with care experience are treated as if it were a Protected Characteristic under the Equality Act 2010.

This proposal comes as a direct result of care experienced young people taking part in our Corporate Parenting Board. Care experienced young people have undertaken extensive consultation and research to develop this proposal.

The Executive will be asked to agree to recognise care experience as a protected characteristic. If agreed that officers work to update as necessary corporate frameworks such as the Equality Impact Assessment and other council policies.

**Wards Affected:** All Wards

**Report Writer:** Niall McVicar

**Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children and Education

**Contact Details:** Niall McVicar

niall.mcvicar@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

### Making Representations:

**Process:** Working together with care experienced young people we have explored all options around making care experience a protected characteristic. Corporate Parenting Advisors and care experienced people carried out surveys and face-to-face consultation. They carefully considered the views of 21 care experienced young people as well the views of key professionals and foster carers.

In June 2024 the Corporate Parenting Board received a report written by Corporate Parenting Advisors asking us to take forward this recommendation.

Consultees:

- Corporate Parenting Advisors

- Show Me That I Matter
- I Still Matter
- Care Experienced Young People

**Consultees:**

**Background Documents:** Care Experience as a Protected Characteristic

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Establishing a Joint Committee between City of York Council and the Humber and North Yorkshire Integrated Care Board

**Description:** Purpose of report: The 2022 Health and Care Act allows for the formation of joint committees between an Integrated Care Board and any local authority within its geographical area. A joint committee is defined in the legislation, and its purpose is establish a formal governance mechanism to oversee integrated working between health and care, and to allow for the aligning and pooling of resources where both health and local authorities fund care and support for residents, under Section 75 of the National Health Service Act 2006.

This report will seek executive approval for CYC to enter into such an arrangement with the Humber and North Yorkshire ICB.

**Wards Affected:** All Wards

**Report Writer:** Peter Roderick **Deadline for Report:** 31/10/24

**Lead Member:** Councillor Claire Douglas

**Lead Director:** Director of Public Health

**Contact Details:** Peter Roderick, Director of Public Health

peter.roderick@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The York Health and Care Partnership was consulted.

### Consultees:

**Background Documents:** Establishing a Joint Committee between City of York Council and the Humber and North Yorkshire Integrated Care Board

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 2

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell  
**Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Local Transport Strategy Implementation Plan

**Description:** Purpose of report: This report will set out a delivery approach for the Local Transport Strategy.

The Executive will be asked to:

- i. Receive an update on the approach to development of Movement and Place Plan as a way to deliver the Local Transport Strategy city wide.
- ii. Approve the proposed Implementation Plan for projects to commence the immediate delivery of the Local Transport Strategy,
- iii. Approve supporting documents of the Local Transport Strategy.

**Wards Affected:** All Wards

**Report Writer:** Julian Ridge **Deadline for Report:** 31/10/24

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Julian Ridge

julian.ridge@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

### Making Representations:

**Process:** An extensive consultation and engagement exercise "Our Big Transport Conversation" took place between November 2023 and February 2024.

Consultees: All York, including a questionnaire filled in by over 1,000 people.

Background documents

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=13890>  
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=13931>  
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=13937>  
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=1063&MId=14745>  
<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=14499>

**Consultees:**

**Background Documents:** Local Transport Strategy Implementation Plan

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Mental Health Hub Commissioning Arrangements: Options Paper

**Description:** Purpose of Report: The Connecting our City Project is a multi agency project aimed at improving mental health and wellbeing in York. The Project team are hosted by City of York Council (CYC) and the Project has been largely funded through NHS Community Mental Health Transformation (CMHT) Funding. City of York Council currently hold York's allocation of CMHT moneys and commission on behalf of the partnership.

Due to the success of the project, additional NHS funding has been secured for up to 2 further hubs. A decision is required on how to commission the voluntary sector element of this provision post April 2025 when most of the current agreements end and for the additional two hubs, one of which is due to open in March 2024.

The Executive/ Executive Member will be asked to: Support option 3 – that CYC issues 2-year grant agreements to the existing VCSE providers, without a competitive process, with a single specification to go in all agreements. This allows for a flexible interim arrangement whilst the model is refined and longer term commissioning arrangements can be planned. This option can be delivered within the required timeframes.

**Wards Affected:** All Wards

**Report Writer:** Kate Helme

**Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Corporate Director of Adult Services and Integration

**Contact Details:** Kate Helme, Strategic Workforce Development Officer, Children's Trust Unit

kate.helme@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Consultation process:

The development of the York Community Mental Health Hubs involved an in-depth codesign process with representation from clinicians, social work, local area coordination, voluntary sector,

and over 50% lived experience and carers. The core principles that emerged from this process continue to guide the development of the York hub model, including the desire to embed lived experience leadership. Monthly conversation cafes provide ongoing dialogue and involvement as the project develops. The project also has a dedicated Coproduction Champion providing ongoing opportunities for involvement and engagement as well as a System Change Lead who works alongside voluntary sector colleagues to support and improve commissioning practice.

We have begun a new codesign process for the 24/7 hub within Acomb/Westfield/Holgate to inform the model for the new mental health hub in the West of the City, in particular the overnight element of this offer. The codesign team includes representatives from the local community, individuals and carers who have experienced mental ill health, practitioners from health, social care, voluntary sector and the police.

**Consultees:**

- Individuals with lived experience of mental ill health
- Families and carers
- Local community groups
- Individuals from the neurodivergent community
- Practitioners and managers from health, social care, voluntary sector and police

**Lead Member:**

Lead member Cllr Steels-Walshaw has been briefed on 10.10.24 and was satisfied that of the potential options for interim commissioning arrangements, the proposed option was the only viable mechanism that would allow the project to progress within timescales and support the further development of the model. We discussed that some senior hub staff members with sit across all three hubs, but that learning had demonstrated the need for consistency of team members within each hub.

Cllr Steels-Walshaw therefore approved the submission of this report to the forward plan.

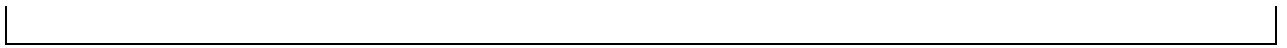
**Consultees:**

**Background Documents:** York Mental Health Hub Commissioning Arrangements: Options Paper

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/12/24





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Youth Strategy

**Description:** Purpose of Report: The report provides an update on plans to develop a Youth Strategy for the City and seeks the Executive's approval of the strategy. The purpose of the strategy is to develop a new local landscape of how the council and providers of youth services work in partnership to meet the needs of young people and reflecting revised statutory guidance on youth offers.

The Executive will be asked to: Agree the Youth Strategy.

The original action date for this item was 10 October 2024. The date for this item has changed in order to continue co-production engagement with Youth Partnership members, to develop the priority activities to deliver the Strategy, and to consider feedback from Scrutiny Committee engagement.

**Wards Affected:** All Wards

**Report Writer:** Niall McVicar, Joe Micheli **Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Children, Young People and Education, Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Children and Education, Pauline Stuchfield, Directorate of Housing and Communities, Martin Kelly

**Contact Details:** Niall McVicar, Joe Micheli, Head of Communities

niall.mcvicar@york.gov.uk, joe.micheli@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The development of the strategy has been carried out in consultation with the York Youth Network and York Youth Council.

Consultees:  
York Youth Network  
York Youth Council

**Consultees:**

**Background Documents:** Targeted Youth Provision 656pm.pdf  
York Youth Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate  
Emergency

**Meeting Date:** 19/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Carbon Emissions Report 2023/24

**Description:** Purpose of the Report:  
To note the content and approve the Annual Emissions Report for publication.  
Reason: To monitor progress against the Council's ambition to be net zero by 2030.

Executive Member will be asked to  
Approve the Annual Emissions Report for publication.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Interim Director of City Development

**Contact Details:** Shaun Gibbons, Head of Carbon Reduction

shaun.gibbons@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members were consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate Emergency

**Meeting Date:** 19/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Enforcement Policy for Smoke Emissions within Smoke Control Areas (SCAs)

**Description:** The report outlines a proposed CYC enforcement policy for a new civil penalty regime for smoke emissions from chimneys within designated Smoke Control Areas (SCAs). The Executive Member will be asked to agree the approach to the proposed enforcement policy

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation has been undertaken with other local authorities as part of officer working groups and regional forum. The proposed policy is aligned to statutory national DEFRA guidance and reflects similar policies across other local authority areas. Environmental Protection staff have attended DEFRA workshops on smoke control and enforcement. CYC's Fourth Air Quality Action Plan (AQAP4) was subject to a period of widespread public consultation between November 2023 and February 2024, alongside CYC's Local Transport Strategy. Measures in AQAP4 aimed at reducing emissions from domestic and industrial combustion / heating received 68% public support. AQAP4 includes specific measures relating to civil penalties for smoke emissions and a commitment to review CYC's current smoke control area boundary. CYC has previously undertaken a DEFRA funded campaign called 'Fuel for Thought'. The campaign had specific emphasis on PM emissions from domestic solid fuel burning and links to health and

generated a range of new resources for dissemination across York. Baseline public awareness was established via online pre-campaign survey work and in-person focus groups held across different areas of York. These activities helped to shape the messaging and creative route for the campaign. Further surveys were undertaken post-campaign as part of the evaluation work. The campaign improved public engagement on the topic of domestic solid fuel burning, was well received, easily understood and sparked interest and conversations.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate  
Emergency

**Meeting Date:** 19/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Emissions Inventory Report 2024

**Description:** Purpose of the Report:  
To note the content and approve the Annual City-wide Emissions Inventory Report for publication.  
Reason: To provide transparency of progress against the ambition for York to be net zero by 2030 in line with the Council's Key Performance Indicator.

Executive Member will be asked to  
Approve the Annual City-wide Emissions Inventory Report for publication.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Interim Director of City Development

**Contact Details:** Shaun Gibbons, Head of Carbon Reduction

shaun.gibbons@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation has taken place with the relevant officers and members.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Leader, Policy, Strategy and Partnerships

**Meeting Date:** 20/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** LGA Peer Challenge progress review

**Description:** To provide an update on the work undertaken following the LGA Peer Review in February 2024. The Executive Member will be asked to review the actions undertaken against the Peer Review recommendations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:** Chief Operating Officer

**Contact Details:** Helen Whiting, Head of Human Resources and OD

[helen.whiting@york.gov.uk](mailto:helen.whiting@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Meeting Date:** 21/11/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 14 New Lane: Proposal to incorporate the land back into West Bank Park, Acomb

**Description:** Purpose of Report: 14 New Lane was until the 1980's the West Bank Park parkkeepers' accommodation. In the early 1990's the current boundary fence was erected reinforcing its separation from rest of park.

During the 1990s and 2000's it was used by Housing Association tenants. After which the property was unoccupied until 2016 when a major fire seriously damaged the building resulting in its partial demolition.

Following the fire, a payment was received from the council insurers which has been used to fund site safety and clearance. Demolition should be completed later this summer.

The report will seek approval to incorporate the land upon which 14 New Lane stood into West Bank Park following final site clearance and allocate any remaining insurance budget to projects within West Bank Park such as improving the toilets, creating a fully accessible toilet, and/or improving play equipment.

The Executive Member will be asked to:

- i. Incorporate the land upon which 14 New Lane stood into West Bank Park.
- ii. Allocate any remaining insurance budgets to projects within West Bank Park.

Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion in consultation with Executive Members for Environment and Climate Emergency will make the decision.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications**



**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Written submission

**Consultees:** Ward Members  
Council departments  
Friends of West Bank Park

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 04/12/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Protocol

**Description:** To approve a protocol that outlines the Streamlining and codifying planning processes, to understand planning changes and requirements agreed by the North Yorkshire chamber of commerce planning forum and City of York Council Planning department. The Executive Member will be asked to agree to apply and publish the Protocol

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Becky Eades, Head of Planning and Development Services

becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/12/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Homelessness & Rough Sleeper Strategy 2024-29

**Description:** Purpose of Report: The report will present to Executive the Homelessness & Rough Sleeper Strategy for 2024-29. The Strategy will guide work in this area for the following five years and will seek to enlist partners, stakeholders and citizens in a plan to make homelessness rare, brief and non-recurring.

The Executive will be asked to:

- i. Approve the Homelessness & Rough Sleeper Strategy for 2024-29.
- ii. Establish a multi-agency governance board to help guide the Strategy.
- iii. Authorise the Director of Housing and Communities and the Corporate Director – Adult Social Care and Integration, to work with partners on service re-design and service transformation, moving to a Housing First approach.
- iv. Authorise Director of Housing and Communities to work with partners to increase the supply of suitable accommodation to help meet demand.
- v. Authorise Director of Housing and Communities and the Corporate Director – Adult Social Care and Integration, to develop a preventative approach and services.

**Wards Affected:** All Wards

**Report Writer:** Andrew Bebbington **Deadline for Report:** 28/11/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Adult Services and Integration, Director of Housing and Communities

**Contact Details:** Andrew Bebbington, Housing Development Co-ordinator

andrew.bebbington@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:** Partner, stakeholder, staff, service user and citizen engagement

is underway and will continue through the autumn. The outcome of this engagement will influence and shape the Strategy that is presented to Executive in December 2024. Consultees:

Primary Care - representing GPs

TEWV - Mental Health Services

Integrated Care Board (ICB)

Public health including addiction services

Police

Probation

Corporate Parenting Board

Adult Services Boards bringing Health & Social Care together

Staff working in hostels and support services and neighbourhood co-ordinators

Registered Social Landlords

University / Centre for Housing Policy

North Yorkshire homelessness & mental health connection group

Mappa operational group

York Council for Voluntary Service

Tang Hall Smart

Domestic Abuse Housing Alliance

Tenants Panel

Changing Lives

Salvation Army

Restore

CareCent including Lived Experience

SASH

Peaseholme Charity

Community Safety Hub

NYC City Centre contact

LIFE

Community Links

Community based churches and other organisations working with single homeless people

.. and others

**Consultees:**

**Background Documents:** Homelessness & Rough Sleeper Strategy 2024-29

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/01/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2025/26 to 2029/30

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2025/26 to 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to: Recommend the strategy to full council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 3

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 03/02/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 3

**Description:** Purpose of Report: To present details of the overall finance and performance position.

Members will be asked to note the report.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell

**Deadline for Report:** 03/02/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2025/26

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to: Recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 03/02/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2025/26

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 3 Prudential Indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 3 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2025/26 - 2029/30

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to: Recommend the strategy to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2025/26 - 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25